

REPORT TO : Resources Portfolio

REPORT BY: Assistant Head of ICT Services (Infrastructure)

Written by: Andrew Mills

Information Management and Technology Partnership Agreement

1. Purpose of the Report

To seek authority to enter into this agreement.

2. Recommendations

- 1) That approval be given for the Assistant Head of ICT Services to enter into this agreement, subject to the terms and conditions being agreed by the City Solicitor.
- 2) That the Head of ICT Services (Delegated to the Assistant Head of ICT Services) be the official representative on the Strategic Partnership Board.
- 3) That the Head of ICT Services be authorised to commit expenditure to projects initiated by the Partnership where funding for these projects has been previously agreed by PCC.

3. Background

From time to time, PCC participates in ICT projects with the other local authorities in the Hampshire and Isle of Wight area. This can involve making financial contributions to a specific project and agreeing that the assigned project managers act on behalf of all the local authorities.

The local authority acting as the lead on each project assumes the majority of the risk and liability and there are no overall agreed governance arrangements to manage these projects or to protect the interested parties.

It has therefore been proposed that a Partnership Agreement should be set-up to resolve this.

4. The Partnership Agreement

The agreement would set-up a Strategic Partnership Board to initiate and oversee the management of the ICT Projects. PCC would be represented at this board.

The board would commission ICT projects and those authorities wanting to be part of the project would commit funds to it. PCC would have no obligation to any project unless it explicitly agreed to take part and contribute to its funding.

The agreement would enable the authority managing a project to be protected and share any financial (or other) liability related to the project with the other authorities participating in that project.

5. Financial Comments (made by the Head of Financial Services)

Any capital project that PCC wished to participate in, and which needed PCC funding, would need to be considered by the City Council as part of the capital bids process.

If funding is agreed by the City Council, capital expenditure on the scheme cannot be incurred until a report setting out the details of the scheme has been approved by the Resources Portfolio and a financial appraisal has been approved by the Strategic Director and S151 officer.

Revenue costs can be incurred provided they can be contained within the approved ICT Service Cash Limit for the year.

6. City Solicitors Comments

The City Solicitor is satisfied that it is within the powers of the Member of Resources to approve the recommendations set out above

7. Risks

As Legal Services will have agreed the terms of the agreement and the agreement itself does not commit PCC to any project or financial expenditure, the risks associated with entering into this are considered to be low.

This report has undergone an effective Equality Impact Assessment

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**Assistant Head of ICT Services
(Infrastructure)**

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City Solicitor

Background List of Documents

Section 100D of the Local Government Act 1972

The following documents disclose facts or matters, which have been relied upon to a material extent by the author in preparing this report:-

Draft Partnership Agreement (PTP005-HPSNPartnershipdraft.doc Version 0.1 dated 16/04/08 as amended by Ruti Cohen dated 29/05/08)

The recommendation(s) set out above were approved/approved as amended/rejected by the Executive Members on

Signed.....
(Executive Member of the Resources Portfolio)